

APPLICATION FOR SIGN PERMIT
IMPORTANT – Applicant must complete all items

Location of Building _____ **Zoning District** _____

Subdivision _____ **Lot** _____ **Lot Size** _____

SIGN TYPE

___ Wall Sign, Canopy, Projecting Sign, Changeable Copy

Sign #1 Size - Width _____ Height _____ Sign #2 Size - Width _____ Height _____

Width and height of wall to which the sign is to be attached

Width _____
Height _____

___ Freestanding Sign (Pole, Monument)

Sign #1 Width _____ Height _____ Overall Height from Grade _____
Sign #2 Corner Lot Only Width _____ Height _____ Overall Height from Grade _____

___ Directional and Traffic Control Signs

Width _____
Height _____
Overall Height from Grade _____

___ Roof Sign

Width _____
Height _____
Overall height from roof _____

COST

Electrical \$ _____
All other cost (including labor & material) \$ _____

PRINCIPAL TYPE OF SIGN STRUCTURE

_____ Masonry
_____ Wood
_____ Structural Steel
_____ Reinforced Concrete
_____ Other -Specify _____

ITEMS TO BE INCLUDED WITH APPLICATION

Site Plan

Building elevation

Drawing of Sign

All of the above to include dimensions

Architectural drawings with all loading, foundation design and other details as necessary.

IDENTIFICATION – Must be complete by all applicants

Name	Mailing Address	Telephone
Owner or Lessee _____	_____	_____
General Contractor _____	_____	_____
Sub Contractor _____	_____	_____

Print Name of Applicant

Signature of Applicant _____	Address _____	Date _____
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I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent **AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS AND CODES OF THIS JURISDICTION.**

NOTES AND DATA – For Department Use Only

NOTES: _____

VALIDATION – For Department Use Only

Building Permit Number _____ Date Issued _____ Building Permit Fee \$ _____

Approved By: _____, Title _____

ZONING PLAN EXAMINERS NOTES

District _____ Use _____ Set Back from Property Line _____ Overall Height _____

Front Yard _____ Side Yard _____ Variance _____

Notes: _____